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The purpose of this newsletter is to keep the Concordia community up-to-date on new developments in the Libraries. Your questions or comments are most welcome and should be addressed to: Library Letter, Orientation Office, Norris Library, 429-5.

ON-LINE COMPUTERIZED INFORMATION SERVICE

NEW SUBSIDIES ANNOUNCED

Through a new plan of charging, effective October 6, 1980, users of the Library's On-line Computerized Information Service will no longer need a crystal ball to predict the cost of on-line searching. Together with a more predictable cost structure the Library also introduces three areas of subsidy in order to encourage utilization of this important service:

1. "STANDARD SEARCHES" (see definition below): all expenses over the maximum set fee for each database will be subsidized by the Library.
2. "CUSTOM SEARCHES" (see definition below): If more than one database is used for the search, the Library will apply the "standard search" cost structure to each database searched. The amounts charged for each database will then be combined and the user will be charged either that amount or the actual cost, whichever is least. Please see "CUSTOM SEARCH" below for further clarification.
3. CONVERSION CHARGE: The Library will subsidize the 15% conversion charge from U.S. to Canadian funds for both "Standard" and "Custom" searches, a cost which had previously been paid by the user.

WHAT A "STANDARD SEARCH" MEANS....

For the purposes of this new policy, a "standard search" is one using a fixed input of up to 20 printed terms, and receiving a fixed output of up to 50 citations. A maximum of 20 citations can be printed on-line - five with abstracts. The cost of this standard search will be fixed, the price depending upon which database you are using.

For example, at this time \$10.00 will buy a standard search on databases such as ERIC, SCISEARCH (74-78), or NTIS, to name a few. For \$15.00, some of the databases you will be able to search include ARTBIBLIOGRAPHIES MODERN, COMPREHENSIVE DISSERTATION INDEX, LANGUAGE ABSTRACTS, SOCIOLOGICAL ABSTRACTS, PAIS INTERNATIONAL, and PSYCHOLOGICAL ABSTRACTS. Among the databases available for \$20.00 are ABI/INFORM, ECONOMIC ABSTRACTS INTERNATIONAL, HISTORICAL ABSTRACTS, MANAGEMENT CONTENTS, and SOCIAL SCISEARCH. Finally, at \$25.00, you will find PREDICASTS, DISCLOSURE, PTS, and others.

The prices listed above are the maximum you will pay for a standard search in each database. If the actual cost of your search happens to be lower than the fixed cost, you will be charged the lesser amount.

YOU CAN ALSO REQUEST A "CUSTOM SEARCH"...

A custom search places no restrictions on the number of input terms and databases used, nor on the number of citations received. Consequently, a "set fee" cannot be applied, and the user will be charged for each minute of computer access time, as well as for the citations received.

However, if several databases have been searched, the "STANDARD SEARCH" fee structure will be applied, and the set cost of each database used will be added up. If the amount arrived at is less than the actual cost of the search, the user will be charged the lesser amount.

PLEASE SEE EXAMPLE ON TOP OF PAGE TWO

For example, suppose that your custom search required the use of the following three databases:

<u>Database</u>	<u>Actual Cost</u>	<u>Standard "Set" Fee</u>
Historical Abstracts	\$35.00	\$20.00
ERIC	\$6.00	\$10.00
Psychological Abstracts	\$15.00	\$15.00
	\$56.00	\$45.00

Because the total of the "set" costs has turned out to be less than the actual cost of the search, you would pay \$45.00 for this custom search, and the remainder would be subsidized by the Library.

TO FIND OUT MORE...

Please don't hesitate to phone the Subject Librarian for your area, or any Reference Desk for information, both on the On-line Information Service in general, as well as on the new charging policy.

CENTER FOR RESEARCH LIBRARIES - HIGHLIGHTS

Since January of this year, the Concordia community has had access to a collection, maintained by the Center for Research Libraries, of over 4 million volumes of research materials. This service includes the loan of newspapers and periodicals in the Center's collection, as well as photocopies of journal articles held by the British Library Lending Division (thanks to a computer link with the B.L.L.D.).

Past issues of the Library Letter have described newspaper collections at C.R.L., and microform collections of early printed materials. In this edition we will outline a number of interesting sources on World War II which can be obtained through C.R.L. Be sure to watch for future articles on other aspects of this invaluable service.

SOURCES ON WORLD WAR II AT THE CENTER FOR RESEARCH LIBRARIES

Nazi Party Archives, 1934-1945: Microfilm copies of the NSDAP Hauptarchiv, along with the papers of Streicher and Himmler. An index to these materials is available in the Reference Area of the Vanier Library (REF DD 256.5 H364 VAN).

German records seized during World War II: The Center is gradually acquiring a number of seized Foreign Ministry records in microform.

War crimes trials: The Center holds original sound track recordings of the pre-trial, interrogation of witnesses and defendants at the Nuremberg trials, 1944-49. In addition, the Center's collection of records of the trials is considered to be one of the most complete in the world.

Mussolini papers: Microfilm copies of Mussolini's personal papers, together with some official records of the Italian Foreign Office and Ministry of Culture for the period 1922-1944.

HOW TO ORDER MATERIALS FROM THE CENTER:

To order materials from the Center for Research Libraries, simply fill in an Interlibrary Loan form, available at any Reference Desk. Delivery time averages slightly over one week, and materials may be renewed for as long as they are needed. To find out more about the materials available from the Center, feel free to request a pamphlet on the Center's collections from Interlibrary Loans, at 879-4311.

ACQUISITIONS

OF GENERAL INTEREST TO FACULTY

"What Nonprint Materials Can Do for You in College Teaching" is a 16-page booklet published by the College Media Committee of the Association of American Publishers and the Association of Media Producers. It is designed particularly for those faculty members who have not used nonprint materials - and especially for those who have been reluctant to do so. It attempts to show faculty members how nonprint materials can make academic life easier, for students as well as for faculty. If you'd like a copy of this booklet, stop by the Norris Library's Nonprint Area, or phone 879-8182.

ACQUISITIONS (CONTINUED)

DANCE

The film, A Dancer's World, has recently been added to the Audiovisual collection at the Vanier Library, and is available for viewing. This 16mm film on Martha Graham is a classic of the dance world, and is a must for all those who are interested in modern dance. Don't miss it! For more information on recent Dance acquisitions, please phone Marvin Orbach at 482-0320, ext.488.

ENVIRONMENT

Some may be pleased to hear that our Atomic Energy Control Board has cast a wary eye in the direction of Three Mile Island. A publication entitled, Three Mile Island - a review of the accident and its implications for CANDU safety has reached the shelves of the Norris Library's Government Publications Area. For a look at what the federal government has to say, stop by the Gov. Pubs. Information Desk on the 5th floor of the Norris Library, or phone 879-4275.

FINE ARTS

The Norris Library's Nonprint Area now has about 30 sets of slides produced by the experts of the British Museum. Most of the sets contain 12 colour slides in plastic mounts, accompanied by booklets prepared by the British Museum staff. The booklets, which run from 8 to 16 pages in length, give both background information on the subject, as well as detailed descriptions of each slide. A sampling of the subject matter covered by this high-quality collection:

The Bassae Frieze by Brian Cook

Drawings, By Raphael

Chinese Tomb Models and Tomb Figures
by Jessica Rawson

Drawings, By Rembrandt

Clay Figures of Assyria and Babylonia

Michelangelo: Drawings from the Sistine Chapel by Paul Goldman

Drawings, by Claude Lorrain
by Paul Goldman

The Parthenon Frieze by Judith Swaddling

Wars of the Greeks and Persians
by Judith Swaddling

For further information call 879-8182.

FRENCH

Bruno Lafleur, Dictionnaire des locutions idiomatiques françaises. Montréal, 1979. L'auteur donne pour chaque locution un texte fabriqué qui sert d'exemple et il s'en tient au français international dans le choix des locutions. Ref PC 2460 L325 NOR, VAN

HISTORY

A new publication, providing information on the professional and political careers of the members of the Quebec National Assembly since Confederation, has arrived in the Norris Library. Répertoire des parlementaires québécois 1867-1978 was published by the Québec government's Bibliothèque de la législature - service de documentation politique. You'll find it in the Government Publications and Microforms Room.

MUSIC

The Art of Listening, a set of 7 records and a book, is now available at the Vanier Library's Nonprint Area. For information, phone 482-0320, ext.375.

POLITICAL SCIENCE

See HISTORY

SOCIOLOGY

The sociologists at Concordia might rejoice in a time-saving reference tool recently acquired by the Library. For information on the 5 volume Combined retrospective index to journals in sociology, 1895-1974, contact the Sociology Librarian, Gabriella Hochmann, at 879-4522.

THEATRE ARTS

The Audiovisual Department of the Vanier Library has recently received the following phonorecords:

<u>Camelot</u>	<u>Porgy and Bess</u>
<u>King & I</u>	<u>Pygmalion</u>
<u>Mikado</u>	<u>Sound of Music</u>
<u>My Fair Lady</u>	<u>South Pacific</u>
<u>Oklahoma!</u>	<u>West Side Story</u>

For more information on recent audiovisual Theatre Arts acquisitions, please contact Marvin Orbach at 482-0320, ext.488 or Naida Grossman, ext.365.

WOMEN'S STUDIES

Women and Unions, published by Canada's Advisory Council on the Status of Women, is now available in the Norris Library's Government Publications Area. Aside from providing information on the structure and operation of the trade union movement in general, the publication deals with the role of women in trade unions, both historically and currently. For more information, phone Gov. Pubs. at 879-4275.

LIBRARY PUBLICATIONS

LIBRARY STUDIES

- Selected Reference Sources in Library Studies: Concordia University Libraries. Revised 1980.
- Nonprint Materials in Library Studies: Concordia University Libraries. Revised 1980.

To obtain copies of the publications listed above, please contact Howard Perron at 482-0320, ext.488.

CRISIS IN NON-PRINT

What better way to begin the academic year than by having a go at the Norris Library's new educational simulation game, CRISIS? The game, produced by Simile II, involves teams of 3 to 6 players who manage the affairs of six fictional nations. These nations are faced with the problem of resolving a tense situation in a mining area of enormous importance to the world.

CRISIS is part of a growing collection of educational games and simulations which can be employed with students to develop skills in decision making, planning, negotiating, etc. For further details on CRISIS, as well as information on other games, phone the Norris Library's Nonprint Area at 879-8182.

You Asked?

Have you ever, in the middle of a conversation, tried to pull an elusive name, date, or place out of the foggy backroads of your memory? Have you ever lost time on your research because you couldn't verify an address or some other seemingly simple bit of information? Well, believe it or not, there is a group of specialists at this University whose function is to provide solutions to precisely this type of problem.

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Reference Librarians will answer questions either by phone, or in person. If they can't find the information you need immediately, they'll keep searching until they do. Here's a very small sample of what they've come up with recently:

QUESTION: What's the address of the Psychical Research Foundation?

ANSWER: Duke Station, Durham, North Carolina 27706. It was found in the Encyclopedia of Occultism and Parapsychology.

QUESTION: What are the names, addresses, and circulation figures of the thirty most popular magazines in Canada?

ANSWER: We were able to find a list of the 15 most popular magazines in Canada, with their circulation figures, in the World Almanac and Book of Facts. The The Canadian Almanac and Directory listed the addresses. Here are the top five, in descending order: Reader's Digest (Eng-Fr), Reader's Digest (English), Chatelaine(Eng-Fr), T.V. Guide (Eng-Fr), Chatelaine (English).

Norris Periodicals

People looking for periodicals in the Norris Library, may want to take note of the following location key:

ALL CURRENT PERIODICALS (LATEST YEAR OR VOLUME): Norris Library, 6th floor

- Call numbers A - N: Periodicals Reading Room
- Call numbers NA - P, TR, TT, U - Z: on shelves in corridor, just east of Periodicals Reading Room
- Exceptions: some heavily used current periodicals which are kept behind the Circulation Desk. Ask Circulation staff for assistance.

PERIODICAL VOLUMES FROM 1966 TO THE CURRENT YEAR OR VOLUME:

In Norris 6th floor stacks (there are a few exceptions which are in storage).

PERIODICAL VOLUMES PRE-1966

- Located in Shuchat storage area, and may be requested at the Circulation Desk. On weekdays during the term, Norris has 5 hand deliveries (10 a.m., 12 noon, 2 p.m., 3 p.m., 4 p.m.) and two truck deliveries daily, for items requested from the Shuchat storage area.
- Exceptions: Arts Magazine, Arts Review, Burlington Magazine, Art Bulletin, and a few others.

REMINDERS

BEAUTIFUL BOOK-BROWSING

Norris Library's Special Collections Area is open for browsing on Tuesdays, from 9:00 through 12 noon, and on Thursdays, from 13:00 - 16:00. You are welcome to stop by and view the rare materials, unique collections, old maps, and original copies of Concordia theses, all located on the 4th floor of the Norris Stacks. For more information, contact Joy Bennett at 879-4488.

FACULTY I.D. CARDS

A reminder to faculty that I.D. cards should be validated for the current academic year. This procedure is particularly important if you plan to use a library outside Concordia.

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...FROM INTERLIBRARY LOANS

Are you planning to do some research which will require the extensive use of materials not available at Concordia's libraries? If so, you are invited to phone or visit Interlibrary Loans to discuss how your materials might best be obtained. Contact James Tallon, Interlibrary Loans Librarian (879-4309, Norris Library 413-8), Rosalie Taylor, Interlibrary Loans Supervisor - Norris Library 879-4311, or Maria Murphy, Interlibrary Loans Supervisor - Vanier Library (482-0320, ext.430, Room 322). Request forms for materials not available in Concordia Libraries can be picked up and deposited at any Reference Desk.

FOOTNOTES

LIBRARIANS IN THE 18TH CENTURY - BELOW THE GARDENER IN THE HOUSEHOLD HIERARCHY

In Mark Girouard's Life in the English Country House, it was mentioned that librarians and other "gentlemen servants" were the sons of merchants, clergymen, and army officers. One household paid its master of music and head gardener each 100 pounds a year; the librarian, the secretary, and the chaplains received a mere 75 pounds. Things improved, however. By the middle of the 18th century, "Gentlemen could now enter household service as librarians, tutors or chaplains, in which case they did not consider themselves servants and ate with the family or on their own".

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BEAUTIFUL BOOK-BROWSING

Norris Library's Special Collections Area is open for browsing on Tuesdays, from 9:00 through 12 noon, and on Thursdays, from 12:00 - 10:00. You are welcome to stop by and view the rare materials, unique collections, old maps, and original copies of Concordia theses, all located on the 4th floor of the Norris Stacks. For more information, contact Joy Bennett at 879-4488.

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LIBRARY PHONE DIRECTORY

We are confining ourselves to two sides of a page, in the hope that you will be able to tack this sheet to a bulletin board for future reference. See verso for information on services to faculty and loan periods.

SERVICES

<u>CIRCULATION DESKS:</u>	Drummond Science Library.....	local 337
	Norris Library.....	-5971
	Science and Engineering Library.....	-4183
	Vanier Library.....	local 374
<u>COMPUTERIZED INFORMATION SERVICE:</u>	(See "REFERENCE DESKS")	
<u>GOVERNMENT PUBLICATIONS:</u>	Norris Library.....	-4275
	All other libraries:.....	(See "REFERENCE DESKS")
<u>HOURS:</u>	All libraries.....	-5891
<u>INTER-CAMPUS DELIVERY:</u>	(See "CIRCULATION DESKS")	
<u>INTERLIBRARY LOANS:</u>	Loyola Libraries.....	local 430
	Sir George Williams Libraries.....	-4311
<u>LIBRARY INSTRUCTION:</u>	(See "SUBJECT LIBRARIAN" under PERSONNEL, or phone 879-4523.)	
<u>MICROFORMS:</u>	(See GOVERNMENT PUBLICATIONS)	
<u>NON-PRINT MATERIALS:</u>	Loyola Libraries.....	local 365
	Norris Library.....	-8182
	Science and Engineering Library.....	-7338
<u>OVERDUES:</u>	(See CIRCULATION DESKS)	
<u>REFERENCE DESKS:</u>	Drummond Science Library.....	local 337
	Norris Library.....	-4444
	Science and Engineering Library.....	-7338
	Vanier Library.....	local 372
<u>RESERVE MATERIALS:</u>	(See "CIRCULATION DESKS")	

PERSONNEL

SUBJECT LIBRARIAN: Name _____ Phone _____

Space will not permit us to publish a complete listing of Subject Librarians. Consult the Owner's Manual for the subject librarian in your area, or phone the Collections Coordinator at 879-4574. (For more information, see verso under REFERENCE SERVICES).

ADMINISTRATION

Assistant Vice-Rector and Director of Libraries:	Paul-Emile Filion.....	-2820
Associate Director of Libraries/Head, Reader Services:	Joseph Princz.....	-5890
Assistant Director of Libraries/Head, Technical Services:	Jennie Cheng.....	-4378
Head, Administrative Services:	George Snowball.....	-2822
Collections Coordinator:	Martin Cohen.....	-4574
Systems Librarian:	Maggie MacLelland.....	-8160
Staff Relations Officer:	Susan O'Reilly.....	-2846

AREA HEADS

Loyola Libraries:	Irene Sendek.....	local 338
Norris Library:	Ruth Rohrlick.....	-4418
Science and Engineering Library:	(to be announced).....	-4184

DEPARTMENT AND UNIT HEADS

Acquisitions Department:	Bob Wrightson.....	-4379
Cataloguing Department:	Lillian Rubinlicht.....	-4375
Government Publications and Microforms Unit:	Louise Carpentier.....	-4560
Interlibrary Loans Unit:	Jim Tallon.....	-4309
Nonprint Unit:	Elaine Bruce.....	-8115
Orientation Unit:	Hilari Farrington.....	-4523

LIBRARY INFORMATION FOR FACULTY

This information sheet attempts to provide the briefest possible summary of Library services of interest to the faculty of Concordia University. It may be supplemented by the Library Owner's Manual, the Library Letter, and information received from your Subject Librarian. Copies of the publications mentioned here are available in any Concordia library, or can be obtained by phoning 879-4523.

SERVICES

REFERENCE SERVICES

Subject Librarians, who specialize in book selection and reference work for a given subject area, are available (by appointment) for consultation on computerized literature searching, research problems, and other subject-related library matters. To obtain the name and number of the Subject Librarian in your area, phone the Collections Coordinator at 879-4574, or consult the Library Owner's Manual (p.15). For Reference Desk telephone numbers see verso.

RESERVE MATERIALS

The purpose of the Reserve System is to ensure that all students in a given course have access to essential, high-demand reading material within a reasonable period of time. At your request, any material (library or other) may be placed on reserve for a limited period of 3 days, 24 hours, or 3 hours. Please allow 2 weeks for the material to be processed. FOR FURTHER INFORMATION, CONTACT THE CIRCULATION DESK OF THE LIBRARY YOU PLAN TO USE (see verso for telephone numbers).

LIBRARY INSTRUCTION

If you plan to assign a research project this year, your classes may benefit from a library orientation seminar. These seminars are geared to the needs of your course, and will cover research method, important reference sources, and the use of indexes, abstracts, bibliographies, etc. Phone your Subject Librarian or the Library Orientation Office (879-4523).

ACCESS TO LIBRARIES OUTSIDE CONCORDIA

An agreement between the directors of Quebec and Ontario University Libraries allows faculty access to all university libraries within this network. In Quebec province, presentation of a valid Concordia I.D. card will ensure access. If you plan to use a library outside the province, phone the Reader Services Office at 879-5891.

The Interlibrary Loans Unit will assist you in locating and obtaining needed materials from libraries outside the immediate area. Faculty also have access, through I.L.L. to the four-million volume collection of the Center for Research Libraries. For telephone numbers, see verso.

LOAN PERIODS

BOOKS: 4 WEEKS. FACULTY MAY REQUEST EXTENDED LOAN OF ONE SEMESTER AT THE TIME MATERIALS ARE CHARGED OUT. If requested by another borrower, books may be recalled after 2 weeks. To renew books, please present them at a Circulation Desk.

PERIODICALS: DO NOT CIRCULATE

Bound or microform volumes: Can be sent from a library on one campus to either library on the other campus, upon request. Volumes may then be used in the receiving library for a two day period.

Unbound issues: Cannot leave the library in which they are housed. Photocopies of needed articles may be requested, and will be sent via intercampus delivery. Please provide an approved budget code.

OTHER LIBRARY MATERIALS: LOAN PERIODS VARY. For information on loan periods for microforms, nonprint items, government publications, and interlibrary loans, enquire on location, or consult the Library Owner's Manual.

SANCTIONS: Fines are assessed according to the following schedule:

10¢ per day for the first 3 days that a book is overdue.

25¢ per day from the fourth day that the book is overdue. On the fourth day, the 25¢ fine becomes retroactive to the first day that the book was overdue.

Maximum fine: \$10.00 per item.

PLEASE PRESENT YOUR I.D. CARD WHEN BORROWING LIBRARY MATERIALS